



## *Maximising our Potential*

Dear Parent/Carer

As we approach the summer, I would like to count on your support to encourage your child to achieve 100% attendance in the final term. By ensuring they attend school regularly, you are supporting your child's development, both academically and socially, and giving them the best chance to maximise their potential.

There is a direct link between attendance and achievement and students with poor attendance are five times less likely to achieve five good GCSE grades. Furthermore, missing school leads to missed opportunities for your child to develop our Kirkby Child values of resilience, confidence and aspiration through all aspects of school life.

We request that you do not take your child on holiday during term time. In line with our school attendance policy, any holiday requests will not be authorised and may lead to an Education Penalty Notice.

All students are expected to arrive at school by 8:45am when the register opens. Any students arriving after the register has closed at 9:15am will receive an unauthorised absent mark for the morning session, unless a valid reason is provided. Persistent late arrival at school could also lead to an Education Penalty Notice being issued.

If you have concerns around your child's attendance, please speak to the attendance team at the earliest opportunity. We can provide support to tackle any barriers to attending school. If your child is sick or requires leave from school, it is important that you contact the school to authorise their absence.

Let's all work together to support your child to attend school every day, on time, to make every day count.

Thank you for your continued support.

Yours faithfully

Mrs R. Butler  
Assistant Headteacher