



# Kirkby High School



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Dear Parents / Carers

Happy New Year and welcome back.

As we start a new school term, we are asking for your support in ensuring your child achieves 100% attendance for the remainder of this academic year and future years. Missing school will have a detrimental effect on your child's progress across the school. It can also impact on their confidence, health and wellbeing.

In year 9, your child will be making important decisions for their future during the options process. It is crucial that your child attends every day to make sure they can make informed decisions about which subjects they would like to continue studying at Key Stage 4.

There is a wide range of support available in school to help you and your child to achieve 100% school attendance. At home, you can:

- Encourage and ensure your child attends school regularly and punctually
- Notify the attendance team of any concerns at an early stage
- Notify the school immediately if your child is unable to attend school if they are unwell
- Maintain a regular routine – bed-time and morning routines are important to help your child get to school on time
- Avoid term time holidays as these are unauthorised absences

Thank you for your continued support and please speak to a member of the attendance team if you do have any concerns about your child's school attendance.

Let's all work together to make every day count and support your child to achieve 100% school attendance.

Yours faithfully

Mrs R. Butler  
Assistant Headteacher

