



# Kirkby High School

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Dear Parent/Carer

Good attendance to school is crucial to ensure that your child catches up on any lost learning and achieves the best outcomes they deserve. This will help your child to be more successful in their future lives.

May I express my gratitude to those of you who encourage your child to have high attendance at school. We aim for all students to achieve **96%** attendance.

If your child is unable to attend school, please call 0151 477 8710 and leave a message before 8.30am.

- If your child is ill and their attendance is **92%** or higher, the absence **may** be authorised.
- If your child has attendance that is below **92%** medical evidence will be required if your child is absent. If medical evidence is not available, the absence **may not** be authorised.

Unauthorised absences can lead to a penalty notice being issued for failure to attend school. It is a requirement by law that you send your child to school.

Following partial closures and lockdowns, some of our young people have developed bad habits around attendance. We have a substantial attendance team in school and we are here to help and to support you and your family if attendance is an issue. Please be mindful that attendance is equally important on each day of the week. Friday attendance is equally as important as every other day. If a student misses a Friday, they miss 20% of their learning for that week.

School attendance is statutory. Failure to send your child to school regularly may lead to prosecution. This is not a school rule. It is a national law.

This letter may not seem relevant to all families but I think it is important that the whole of our extended school community is kept fully informed.

Yours faithfully

Mrs R Conefrey  
Headteacher