



Kirkby High School

Mrs R Conefrey, Headteacher
Bracknell Avenue, Kirkby, Merseyside, L32 9PP.
T: 0151 477 8710
Email: admin@kirkbyhighschool.net
www.kirkbyhighschool.net
Twitter: @kirkbyhigh



Tuesday, 13 April 2021

The Importance of Excellent Attendance

Dear Parent/ Carer,

I hope that you had an enjoyable Easter break. As we start the summer term, I want to take the opportunity to remind you of the importance of good attendance to school. All students should aim for a minimum attendance of 96%, and most should aim for above this.

Attendance to school is mandatory, and the usual expectations and guidelines surrounding this continue.

Please remember:

- it is the parents' duty to ensure that your child attends school regularly
- school has the ability to issue sanctions, including fixed penalty notices, in line with our Local Authority's code of conduct

In order to support your child's future:

- ensure that your child attends school on time every day
- notify school on the above contact details if your child is going to be absent from school by 8:30am each morning and understand that medical evidence may be requested if your child is missing significant amounts of learning
- support school by arranging medical appointments outside of the school day. If this is not possible, please try to schedule these during the school day, so that your child is able to attend before and after the appointment to minimise missed learning opportunities

As a school, we will strive to work in partnership to support you and your child. If you have any questions or concerns, please contact the school by telephone on 0151 477 8710 or email admin@kirkbyhighschool.net and we will direct your query to the appropriate person.

May I take this opportunity to thank you for supporting us to ensure that your child attends school punctually every day.

Yours faithfully,

Mr. S Durrant
Assistant Headteacher